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Efficiency Checklist for Senior Living Asset Management

Which systems or processes do you have in place?

Check each box that applies

Assets

- ☐ A centralized list of your assets
- ☐ A way to track asset repairs and costs
- ☐ An automated reminder system for your preventive maintenance (PM) tasks
- ☐ Detailed instructions and procedures for staff to use when completing a PM task
- ☐ A data-backed approach to making asset repair or replacement decisions
- ☐ Reminders for asset warranties that are expiring soon

Staff / Productivity

- ☐ A prioritization standard for tasks with expected response times
- ☐ Reports on staff productivity, such as number of projects completed each week
- ☐ A way for staff to pick up work orders on a mobile device vs. coming back to a central office for assignments
- ☐ A way to track multi-task projects (such as renovations)

Budget / Work Hours

- ☐ A system to track where and how work hours are spent
- ☐ A way to justify staffing levels if required when facing budget challenges
- ☐ A documented 2-5 year capital plan
- ☐ Reporting on how much you've spent on renovations vs. standard maintenance
- ☐ A way to help answer your CFO's questions about when an asset should be replaced and why

Energy

- ☐ A system to track utility use and spending over time
- ☐ A smart building system
- ☐ A way to track and quantify energy conservation measures

Contractors

- ☐ Reporting to see what is more cost efficient: full-time staff vs. contractors
- ☐ A way to track contractor work and costs tied to specific work orders, assets and projects
- ☐ Reminders for when a contract will expire, especially for auto-renewing contracts with escalations
- ☐ Reminders for when a COI (Certificate of Insurance) expiries
- ☐ PM reminders set up for tasks even if they are outsourced

16-23 CHECKS: You're an efficiency master! Keep doing what you're doing and finding new ways to innovate for time and resource savings.

8-15 CHECKS: You're on the path to improved efficiency! You're just getting started with your journey to efficiency enlightenment, and we would love to help you on your way with user-friendly software tools.

0-7 CHECKS: Your efficiency journey is only just beginning! We would love to show you how our asset lifecycle management solutions could simplify and streamline your current workflows.

Learn how Siemens Asset Management Software can help level up your efficiency score while improving compliance and enhancing resident satisfaction.